

**TEXAS ORDINARY CERTIFICATE OF ACKNOWLEDGMENT**  
Civil Practice & Remedies Code § 121.007

The State of Texas

County of \_\_\_\_\_

Before me,

\_\_\_\_\_  
*Name and Character of Notarizing Officer,  
e.g., "John Smith, Notary Public"*  
on this day personally appeared

\_\_\_\_\_  
*Name of Signer*  
 known to me  
 proved to me on the oath of

\_\_\_\_\_  
*Name of Credible Witness*  
 proved to me through \_\_\_\_\_

\_\_\_\_\_  
*Description of Identity Card or Document*  
to be the person whose name is subscribed to  
the foregoing instrument and acknowledged  
to me that he/she executed the same for the  
purposes and consideration therein expressed.

Given under my hand and seal of office this  
\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
*Day Month Year*

*Place Notary Seal and/or Stamp Above*

\_\_\_\_\_  
*Signature of Notarizing Officer*

**OPTIONAL**

*Completing this information can deter alteration of the document or  
fraudulent reattachment of this form to an unintended document.*

**Description of Attached Document**

Title or Type of Document: \_\_\_\_\_

Document Date: \_\_\_\_\_ Number of Pages: \_\_\_\_\_

Signer(s) Other Than Named Above: \_\_\_\_\_

# Texas Ordinary Certificate of Acknowledgment

This Ordinary Certificate of Acknowledgment, as prescribed by the Texas Civil Practices and Remedies Code, Section 121.007, may be used when an individual is signing and acknowledging on his or her own behalf.

The optional section at the bottom can deter alteration of the document or fraudulent reattachment of this form to an unintended document. Failure to fill out this section will not affect the validity of the certificate.

## Instructions:

- 1 NAME OF COUNTY** where Notary performs notarization.
- 2 NAME, TITLE OF NOTARIZING OFFICER.** For example, "Amy Smith, Notary Public" or "John Doe, Judge."
- 3 NAME OF SIGNER** appearing before notarizing officer. Initials and spelling of name should agree with name signed on document and ID card. Line through any remaining space.
- 4 TYPE OF IDENTIFICATION.** Check first box if signer is personally known to notarizing officer. Check second box if signer is identified by credible witness personally known to Notary; also, write in name of witness. Check third box if signer is identified through ID card or document; also, describe ID (e.g., "Texas Driver's License expiring 1-30-20").
- 5 DATE OF NOTARIZATION.** Actual day, month and year in which signer appears before notarizing officer.
- 6 SIGNATURE OF NOTARIZING OFFICER.** For a Notary, the name signed must be exactly the name appearing on commissioning papers and in seal.
- 7 NOTARY SEAL IMPRINT,** clearly and legibly affixed, if a Notary is the notarizing officer. Be sure to affix your seal so it does not protrude into certificate margin.

## SPACES 8–11 ARE OPTIONAL.

Omission of information here will not affect the document's validity. However, completing these spaces can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

- 8 TITLE OR TYPE OF DOCUMENT** notarized, such as "Grant Deed."
- 9 DATE OF DOCUMENT** notarized. Most but not all documents will have a date, usually at the top or following the signature. If none, insert "No Date."
- 10 NUMBER OF PAGES** in the notarized document. This may point out fraudulent addition or removal of pages. Do not count the certificate as a page. However, the certificate will be regarded as a page by recording officials in assessing recording fees.
- 11 SIGNER(S) OTHER THAN NAMED IN SPACE 3.** Since all signers might not be named on the same notarial certificate, insert name(s) of signer(s) here that appear(s) or will appear on other certificates — as many as space allows. If none, insert "No Other Signers."

**TEXAS ORDINARY CERTIFICATE OF ACKNOWLEDGMENT**  
Civil Practice & Remedies Code § 121.007

The State of Texas  
County of Dallas **1**

Before me,  
Pat R. Jones, Notary Public **2**  
Name and Character of Notarizing Officer,  
e.g., "John Smith, Notary Public"  
on this day personally appeared

Michael T. Smith **3**  
Name of Signer

known to me **4**  
 proved to me on the oath of \_\_\_\_\_  
Name of Credible Witness

proved to me through \_\_\_\_\_  
Description of Identity Card or Document  
to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this 19th day of January, 20XX **5**  
Day Month Year  
Pat R. Jones **6**  
Signature of Notarizing Officer

**7**   
Place Notary Seal and/or Stamp Above

**OPTIONAL**  
Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**  
Title or Type of Document: Grant Deed **8**

Document Date: 1/5/20XX **9** Number of Pages: 4 **10**

Signer(s) Other Than Named Above: No other signers **11**

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